Rochester Village Board
9/14/2026

President Munroe called the meeting to order at 5:32 pm followed by the Pledge of Allegiance.

Members present: Trustee Andrade, Trustee Butcher, Trustee Eandi, Trustee Giles-Brown (arrived at 5:38 pm), Trustee Kindred, (arrived at 5:42 pm), Trustee Reiss, President Munroe, Clerk Gerberding, Attorneys Schuering & Johnson

APPROVAL OF THE MINUTES OF THE BOARD MEETING ON August 10, 2026.
Trustee Butcher made a motion approving the minutes for the Board Meeting on August 10, 2026. Trustee Andrade seconded the motion. The motion passed unanimously via voice vote. Trustees Giles-Brown and Reiss voted present.

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON July 27, 2026.
Trustee Butcher made a motion approving the minutes for the Special Board Meeting on July 27, 2026. Trustee Andrade seconded the motion. The motion passed unanimously via voice vote. Trustee Reiss voted present.

APPROVAL OF FINANCIAL STATEMENTS AND BILLS
Trustee Andrade made a motion approving the financial statements and bills. Trustee Butcher seconded the motion.
Roll Call Vote was taken:

Trustee Andrade - yes	Trustee Butcher - yes
Trustee Eandi - yes	Trustee Reiss - yes

The motion passed with 4 yes votes and 0 no votes.

ANNOUNCEMENTS AND PRESENTATIONS
N/A

PUBLIC FORUM:
Allie Requerth – 5 Cherry Dr. – the bells at St. Jude. They are continuing to be loud and obtrusive at her house. Sunday, she was in the house with all of her doors and windows closed because of the heat. She played a recording from inside her house. She is in the back of the cul-de-sac. Trustee Andrade pointed out that St. Jude staff said they would adjust the direction of the speaker, has that happened yet? Trustee Butcher shared he has spoken with a church decan, and they have adjusted the schedule for the bells for Mondays and Wednesdays. And, the business that needs to adjust the bell is based out of Carlinville and covers the state, so they are still waiting for that to happen. Ms. Requerth shared she has access to people and equipment that can make the adjustment. If that is needed, PLEASE reach out.

PROCLAMATIONS:
N/A

REPORTS
Chief of Police – Tim Sommer
See attached report – highlights below.

A. Field Training program is generally 4 months. However, it can be completed sooner with experience figured in. Officer Snodgrass will complete about the end of September when Officer Kurzymski departs for a new position at the county level in the state of Idaho.
B. There is a resident who has purchased a new vehicle. In Illinois, on an auto vehicle, a new sticker is required. Our ordinance does not require that so it will need to be decided soon.
C. RPD has been hit with a significant number of FOIA requests. There were 2 days that 3 officers spent their shift working on FOIA requests, so no one was out on the road unless needed. The requests are for a variety of topics. This is becoming a problem for all law enforcement

agencies. ISP is having more staff process them as well. Working on FOIA requests has delayed other work being done. The Village Hall office has also seen an increase in requests over the last 6 months. Chief suspects there is enough work to hire a full-time position to only process the various requests. Atty. Schuering asked if Chief has any data on numbers of requests or number of hours used to process the requests. Chief Sommer answered not yet, but they are collecting that information to have in the future. He additionally shared that anything on the website is not FOIA-able. So, the more that can be posted on the Village website will help.

Public Works Superintendent – James Foster
See attached report – highlights below.

A. More man-holes have been sealed. Each year, they try to get more manholes sealed to prevent water from getting in. Sealing 4 holes cost about $10,000 and that is all they will do this year.
B. There is a salt shortage this year. We currently have about 150 tons of salt in storage. That should make it through a year, but it will depend on the weather across the winter.
C. A few sinkholes were found and fixed.
D. According to Village records, Maxheimer Road is a village road due to annexation and such. By state records, it belongs to the township. There are 4 houses that could be jurisdictionally transferred in to the Village. The residents of those houses do not need to be asked because they don't have to be. However, when their sewer line(s) fail, they will be forced into the village for repair purposes. Supt. Foster will talk more with Atty. Schuering and the Township to move this ahead. There will be an ordinance in the future to pass, but nothing tonight.
E. Quilt Shop is still being discussed. Supt. Foster's hope is that it is repaired by winter.
F. The Stone House would like water. What does everyone think? It would be as simple as dropping a meter. It would be only for a yard facet, nothing in the house.
G. Trustee Butcher asked if Supt. Foster had an update on the lights at the ball diamond at the park. Supt. Foster shared there was a transformer that blew. Parts came in today and he hopes to get it installed tomorrow (9/15). The lights are 20-25 years old so they will likely need more maintenance as time continues. If lights were switched to LED, it could cost up to $250,000 for Bell Field alone. A conversation with the school, RYAA, and any other groups that use the fields to help divide the cost might be helpful. RYAA has discussed installing lights on Field 2.
H. Pres. Munroe has spoken with the school district about the playground behind RIS and the possible need for a fence.

OLD BUSINESS:
ORD 26-02 - Consideration of an Ordinance Amending Chapter 110 of the Village's Code of Ordinances to Implement a New Process for Licensing Solicitors and Peddlers within the Village Limits and Other Actions in Connection Therewith. *Trustee Andrade made a motion tabling Ordinance 26-02. Trustee Eandi seconded the motion.* The motion passed unanimously via voice vote.

ORD 26-29 - Amending Chapter 111 of the Village's Code of Ordinances to Update Certain Provisions Pertaining to the Licensing of Establishments Selling Alcohol and Other Actions in Connection Therewith. *Trustee Andrade made a motion tabling Ordinance 26-29. Trustee Butcher seconded the motion. The motion passed unanimously* via voice vote.

NEW BUSINESS
Ordinances:
ORD 26-33 - Accepting a Park Facility Use Agreement with Rochester Junior Football League for the Use of Rochester Community Park Facilities; Authorizing Execution Thereof; and Other Actions in Connection Therewith. For several years, RYAA and JFL, there has been a park user fee for any players that do not live within the Village. With the transition of leaders of the organizations, past agreements have been lost. This ordinance states that there is a one-time fee for trash, water, usage, etc. in the amount of $1500 for JFL. This will be invoiced each year in January. Atty. Scheuring explained that this agreement is done on an "evergreen" term, which means it is annual until someone wants to relook at it. *Trustee Butcher made a motion approving Ordinance 26-33. Trustee Giles-Brown seconded the motion.*
Roll Call Vote was taken:

Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes
The motion passed with 6 yes votes and 0 no votes.

ORD 26-34 – Accepting a Park Facility Use Agreement with Rochester Youth Athletic Association for the Use of Rochester Community Park Facilities; Authorizing Execution Thereof; and Other Actions in Connection Therewith. For several years, RYAA and JFL, there has been a park user fee for any players that do not live within the Village of Rochester. With the transition of leaders of the organizations, past agreements have been lost. This ordinance states that there is a one-time fee for trash, water, usage, etc. in the amount of $2500 for RYAA. This will be invoiced each year in January. Atty. Scheuring explained that this agreement is done on an "evergreen" term, which means it is annual until someone wants to relook at it. *Trustee Butcher made a motion approving Ordinance 26-34. Trustee Giles-Brown seconded the motion.*
Roll Call Vote was taken:
Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes
The motion passed with 6 yes votes and 0 no votes.

ORD 26-35 – Accepting a Concession Stand License Agreement with ETPE, LLC for the Use of the Rochester Community Park Concession Stand; Authorizing Execution Thereof; and Other Actions in Connection Therewith. This is very similar to what has been used in the past. *Trustee Butcher made a motion tabling Ordinance 26-35. Trustee Eandi seconded the motion. The motion passed unanimously* via voice vote.

ORD 26-36 – Acting upon the Preliminary Plat for the Market on Cardinal Hill and Other Actions in Connection Therewith. Atty. Schuering explained under the subdivision code, there is a multi-step process. The plat has been approved by the Village's Planning & Zoning Commission, and they recommended it to this board for approval. The next step would be the final plat approval and then approval into the code. This is not a final step. It will come back before this Board in the future when everything is complete. The updated plat was shared with the group. *Trustee Kindred made a motion approving Ordinance 26-36. Trustee Butcher seconded the motion.*
Roll Call Vote was taken:
Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes
The motion passed with 6 yes votes and 0 no votes.

ORD 26-37 – Declaring Certain Personal Property Owned by the Village to Be Surplus; Authorizing Disposition Thereof; and Other Actions in Connection Therewith. This is the former ExMark mower that was replaced. *Trustee Reiss made a motion approving Ordinance 26-37. Trustee Giles-Brown seconded the motion. The motion passed unanimously* via voice vote.
Roll Call Vote was taken:
Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes
The motion passed with 6 yes votes and 0 no votes.

ORD 26-38 – Amending Chapter 36 of the Village's Code of Ordinances to Adopt Certain Provisions Pertaining to the Allowed Usage of Artificial Intelligence; Adopt Certain Policies Related Thereto; and Other Actions in Connection Therewith. Atty. Schuering explained that this is something that IML has been discussing quite a bit. This establishes that there are certain use cases were Village employees are allowed to use AI for tasks. There are 3 tiers – prohibited uses (never to be used), high-risk uses (items

that have to be explicitly approved by the board), and allowed uses (most general public use of AI). This includes training of AI use as well. There are standard rules which must be followed:

- No confidential information goes into an AI tool…ever.
- No transcription bots can be used in closed sessions.
- No one can secretly record a conversation using an AI tool.
- No AI ever makes an irreversible decision.

Note: No fake voices can be used/utilized. The prompts and outputs are public record so applicable to FIOA. Trustee Reiss asked if there is a suggested platform. Atty. Schuering answered not per this ordinance. However, some municipalities have some built-in AI options. We can name platforms, if we so choose. Upon approval, the policy would be shared with all employees – police, front office, public works. Office Manager Burris will be named as the AI Coordinator. *Trustee Giles-Brown made a motion approving Ordinance 26-38. Trustee Reiss seconded the motion.*
Roll Call Vote was taken:

Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes

The motion passed with 6 yes votes and 0 no votes.

ORD 26-39 – Amending the Village's Code of Ordinances to Remove Certain References to the "Village Manager" and Other Actions in Connection Therewith. This will impact the employee manual, some code wording, and updating the organizational chart. *Trustee Kindred made a motion approving Ordinance 26-39. Trustee Reiss seconded the motion.*
Roll Call Vote was taken:

Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes

The motion passed with 6 yes votes and 0 no votes.

ORD 26-40 – Amending Chapter 33 of the Village's Code of Ordinances to Revise Certain Provisions Pertaining to the Conduct of Village Meetings; and Other Actions in Connection Therewith. This is the cell phone policy. In short it says, please silence your phones during a meeting as defined in the OMA. If phone usage is disruptive, the owner may be asked to leave. There can be a monetary fee if needed. Office Manager Burris will work with Pres. Munroe to create a sign to be posted in any meeting rooms. *Trustee Butcher made a motion approving Ordinance 26-40. Trustee Andrade seconded the motion.*
Roll Call Vote was taken:

Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes

The motion passed with 6 yes votes and 0 no votes.

ORD 26-41 – Amending Chapter 115 of the Village's Code of Ordinances to Remove Certain Provisions Pertaining to Assessments and Cost Estimates and Other Actions in Connection Therewith. Atty. Schuering explained that currently our code has 2 provisions where what the code says does not align with current practice. One is around the pay of the Village Engineer by developers, and the other is fair-share assessments. Trustee Reiss asked if there is harm in keeping this. Atty. Schuering said there could be an issue with keeping it on the books and doing nothing with it. Fair-share assessments and other fees can be collected in other ways if needed in the future on a case-by-case basis. *Trustee Kindred made a motion approving Ordinance 26-41. Trustee Butcher seconded the motion.*
Roll Call Vote was taken:

Trustee Andrade - yes Trustee Butcher - yes
Trustee Eandi - yes Trustee Giles-Brown - yes
Trustee Kindred - yes Trustee Reiss - yes

The motion passed with 6 yes votes and 0 no votes.

Resolutions:

RES 26-31 – Accepting an Intergovernmental Agreement with Sangamon County, Illinois, for the Provision of Animal Control Services to the Village; Authorizing Execution Thereof; and Other Actions in Connection Therewith. This is the annual renewal of the agreement with Sangamon County. The cost is double the amount last year. However, they provided more services last year than in the past. *Trustee Kindred made a motion accepting Resolution 26-31. Trustee Butcher seconded the motion.*

Roll Call Vote was taken:

Trustee Andrade - yes	Trustee Butcher - yes
Trustee Eandi - yes	Trustee Giles-Brown - yes
Trustee Kindred - yes	Trustee Reiss - yes

The motion passed with 6 yes votes and 0 no votes.

RES 26-32 - Accepting Bids for the Replacement of the Roof at Village Hall; Authorizing Execution Of Documents Related Thereto; and Other Actions in Connection Therewith. Atty. Schuering explained a few months ago, there was a resolution for sealed bidding for the roof of the Village Hall/Library building. Kuhn & Trello did the bidding process for the Village. There were 2 bids submitted. The bid opening was this morning. The recommendation from Kuhn and Trello is Acosta Angeli Roofing. It was a little less costly and a bit more time involved. Trustee Kindred asked some questions based on previous information. Pres. Munroe said that she would be happy to call Eng. Kuhn for a more detailed explanation of the 2 bids. We can have Eng. Kuhn come to the COW later this month. *Trustee Butcher made a motion table Resolution 26-32. Trustee Andrade seconded the motion. The motion passed unanimously via voice vote.*

Motions:

Motion to Ratify and Confirm Ordinance No. 26-18, Adopted by the Board of Trustees on April 13, 2026, as Corrected to Correct a Scrivener's Error and Other Actions In Connection Therewith. A question came forward regarding water rates. The motion ratifies the intent of the action at the time was 3% of the rate at that time. *Trustee Butcher made a motion ratifying and confirming the correction. Trustee Kindred seconded the motion.*

Roll Call Vote was taken:

Trustee Andrade - yes	Trustee Butcher - yes
Trustee Eandi - yes	Trustee Giles-Brown - yes
Trustee Kindred - yes	Trustee Reiss - yes

The motion passed with 6 yes votes and 0 no votes.

UPCOMING DATES:

Upcoming Dates to Remember: (some meetings are tentative and could change, but will have the proper 48 hours posting notice)

Tuesday, September 15, 2026	Planning & Zoning Comm. Meeting & Public Hearing @ 6:00 pm
Sunday, September 27, 2026	Rochester Homecoming Parade at 4 pm
Monday, September 28, 2026	Committee of the Whole Meeting @ 5:30 pm and a Special Board meeting
October – pink-out week (5^{th} – 10^{th})	Flood Social Media and local businesses with pink
Monday, October 12, 2026	VILLAGE HALL CLOSED in observation on Columbus Day
Tuesday, October 13, 2026	Village Board Meeting @ 5:30 pm
Saturday, October 17, 2026	Fall Festival at Rochester Community Park (9 am – 3pm)

Atty. Schuering introduced Atty. Clay Johnson, a new associate at the firm, who is originally from Rochester. He will be around helping with various aspects of the Village's needs.

Trustee Reiss asked if there was an update on the Arena restaurant. Pres. Munroe stated the signs are up. The new owner has been in and picked up his liquor license. There is the extent of the Village's knowledge at this point.

Motion to Adjourn

Trustee Butcher made a motion to adjourn the meeting. Trustee Andrade seconded the motion. The motion passed unanimously at 7:16 pm.

Respectfully submitted,

Angela Gerberding
Village Clerk